

The Open Academy Career Programme Overview

Year 7

- PHSE curriculum covering discussion of stereotyping and gender roles
- Introductory group session from Careers Co-ordinator
- Access to the Careers Information space and 'drop-in' with Careers Co-ordinator
- Create a personal careers profile on Icanbea.org.uk

Year 8

- Introductory group session from Careers Co-ordinator
- Access to Careers Information space and 'drop-in' with Careers Co-ordinator
- Create a personal careers profile on Icanbea.org.uk
- Careers trail at the Royal Norfolk Show
- Off timetable day 'Learn to Earn' day with Young Enterprise
- Local university visits to experience events such as 'Salters Festival of Chemistry'.
- Employer led in-school assembly talks

Year 9

- PHSE curriculum covering money management, earning power and how that links into different career options and routes into training
- Use of Startprofile.com to assist in understanding the range of careers available.
- Access to Careers Information space and 'drop-in' with Careers Co-ordinator
- Year 9 Options process with options choices evening, booklet and guidance. Advice from Pathways Co-ordinator, teachers and Careers Co-ordinator
- Assembly programme for options including presentation by local technical education providers.
- Visit to Further and Higher Education institutions such as UEA Discover Days
- Opportunities to explore careers in different industries with visiting speakers.
- Career based assemblies such as 'Why go to Uni?'
- Interview with CEAIG Level 6 Careers Adviser if appropriate
- External mentoring opportunities with UEA/MAP

Year 10

- PHSE curriculum on building CV's, making applications and preparing for interview.
- Access to Careers Information space and 'drop-in' with Careers Co-ordinator
- One week compulsory full-time work experience

- Post work experience evaluation session.
- Off timetable days focusing on careers and the world of work such as KPMG 'Work Ready' workshop
- Opportunity to attend enterprise workshops
- Visit to the Norwich Skills and Careers Festival
- Career based assembly on apprenticeships
- Able, Gifted and Talented opportunities such as Norfolk Scholars Programme
- Opportunities to explore careers in different industries
- Curriculum based 'employer-led' activities during lessons or as part of off-timetable activity
- Interview with CEAIG Level 6 Careers adviser.
- Attendance at conferences such as 'STEMM Women of the Future'
- Individual interview(s) arranged by tutors for specifically targeted students.

Year 11

- An interview for each student to plan their KS5 choices
- PHSE curriculum to support searching and applying for sixth form and college courses
- Introduction to the Common Application process on helpyouchoose.org and the KS5 opportunities available
- Sixth Form Open Evening where parents and students can discuss further the choices and decision making process with Open Academy staff
- Access to Careers Information space and 'drop-in' with Careers Co-ordinator for support with applications
- Group workshops with adviser from the Network of East Anglian Collaborative Outreach (NEACO)
- Visits to local Higher Education providers UEA, Anglia Ruskin and Cambridge University
- Able, Gifted and Talented opportunities such as Norfolk Scholars Programme
- Opportunity to attend enterprise workshops
- Interview with CEAIG Level 6 adviser
- Our Careers Advisor is available for one-to-one support on GCSE Results day in August.

Years 12 and 13

- Introduction to post-16/KS5 and a transition programme to prepare all students for Level 3/A level learning
- Enrichment programme to support students in the development of a well-rounded CV and to target specific needs for student development.
- Close liaison with the Head of Sixth Form, Tutors and the Careers and Sixth Form Support Co-ordinator for support with CV's, personal statements, university, job and apprenticeship application writing

- Access to Careers Information space including a full range of hard copy university prospectuses and guidance material on applying for higher education
- Assemblies and workshops led by external providers on decision-making processes, learning methods and exam techniques.
- Senior leadership support for Oxbridge and Russell Group university applicants
- Support for UCAS applicants from NEACO mentors and UEA HE Champions
- Visits to university open days
- Action planning and target setting through the existing tutor mentoring programme
- Able, Gifted and Talented opportunities such as the continuation of the Norfolk Scholars programme
- Work experience integrated into specific courses such as ICT
- A prerequisite that all post -16 students participate in voluntary work within the community during the course of Sixth Form
- Our Careers Adviser is available for one-to one support on A level Results day in August.