## **OA6 16-19 Bursary Award Guidelines for Applications**

## **Bursary Fund**

OA6 will target the 16-19 Bursary to ensure that it reaches students who face significant barriers to participating in education and will target funds to help the students in greatest need.

## **Discretionary Fund**

Where the criteria for a Bursary have not been fully met, but there is evidence of financial need, OA6 will operate a discretionary payment system for specific educational purposes such as books and equipment, examination re-sit fees, University application (UCAS) fees, educational visits, and/or, exceptionally, where there is risk of extensive financial hardship. As a guideline applications will be considered where household annual income is below £30,000.

## **Application Process and Payments**

- All applications are to be made to the Sixth Form office by the 13th September 2019, along with the required evidence.
- All applicants will be advised in writing, of the outcome in the week following the October half term. All eligible bursary payments will be attendance related and will be subject to the conditions laid down in the OA6 16-19 Bursary Policy.
- Once applicants have been notified of qualification for 16-19 Bursary payments, claims can be made.
- Please note that OA6 guarantees that all personal information, including bank details and household earnings, will be stored securely and will remain strictly confidential.
- In Year applications will be considered subject to funds being available.

Please note, if a bursary is awarded the payments will be made subject to the conditions of the 16-19 Bursary policy being met.