



Diocese of Norwich
Education and
Academies Trust

DNEAT GOVERNANCE ARRANGEMENTS 2020-2021

Last updated: August 2020

DNEAT Governance Structure



Central Team



This document provides an overview of the governance arrangements for the Diocese of Norwich Education and Academies Trust (DNEAT).

DNEAT is a Multi Academy Trust and therefore the responsibility for governance rests with the Members and the Trust Board. The Members are responsible for appointing Trustees and they hold the Trust Board to account for the effective governance of the Trust. There are twelve Trustees who have a broad range of skills and experience from both the education and business worlds.

The DNEAT Governance Framework (overleaf) shows the composition of committees and frequency of meetings. The board has 3 sub-committees whose role is to scrutinise the work of the Trust and hold DNEAT officers to account in accordance with the Articles of Association and Scheme of Delegation:

- Finance, Audit and Resources Committee
- Personnel Committee
- Standards and Strategic Development Committee (SSDC)

All sub-committees report back to Trustees at each Board Meeting.

The academies within the Trust are split into three geographical regions – East, South-West and West. Each region is allocated an Academies Group Executive Principal (AGEP) whose role is to provide support and challenge to the headteachers in their area. This is carried out via a regular schedule of visits to the academies. The AGEP also facilitates within their region meetings of the Headteachers' Regional Alliance which allows for collaborative working across the region.

In the second part of each term, an Academy Improvement Review meeting is held with each headteacher and their Chair of Governors. These meetings are held at the academy and are attended by the relevant AGEP, the Academies Improvement Director and one of the Trustees assigned to the region by the SSDC. The purpose of this meeting is to review the progress the academy has made since the last meeting, consider aids and barriers to further improvement, agree the academy risk rating, discuss the effectiveness of the Local Governing Body (LGB) and review Scheme of Delegation responsibilities. This meeting is formally minuted and the Minutes are made available to the Headteacher, Chair and the SSDC to assist in the flow of information between Trust Board and LGB.

Local governance at academy level is conducted via a Local Governing Body which comprises Trust Appointed Governors, Parent Governors, a Staff Governor and the Headteacher. Responsibilities from the Trust Board are delegated via a Scheme of Delegation which is reviewed on an annual basis. An outcome of the termly Academy Improvement Review meeting is a grading of the academy and this grading will inform the level of delegation. The LGB is expected to meet in full on a half-termly basis. It is expected that the LGB will have three committees: Resources, Standards & Curriculum and Ethos & Community which will each meet on a termly basis. The Chairs meets on a regular basis with the Trust via the Academy Improvement Review Meetings and the termly Chairs and Heads Forums.

The Trust provides guidance and support to the LGBs through the provision of draft agendas, supporting documents, quality assurance visits and in-house training for governors and clerks. In addition, as part of DNEAT's ongoing commitment to ensuring we have well informed governance at all levels, membership of the National Governance Association (NGA) is provided to all Trustees, Local Governors and Clerks.

DNEAT GOVERNANCE FRAMEWORK FOR 2020-2021

	Activity	Person(s) Responsible	Autumn Term 07/09/20-18/12/2020 (excluding Inset Days)	Spring Term 04/01/2021 – 26/03/2021 (excluding Inset Days)	Summer Term 12/04/2021 – 21/07/2021 (excluding Inset Days)
Academy level	In school data collection/pupil progress review	Head Teacher	By 6 November 2020 (KS1+KS2)	By 19 March 2021 (KS1+KS2) By 14 December 2020 (EYFS/YR)	By 25 June 2021 (KS1+KS2) June/July 2021 tbc (KS1+KS2 results) By 26 April 2021 (EYFS/YR) By 28 June 2021 (EYFS/YR)
Local Governing Body level	LGB Standards & Curriculum Committee	Committee Chair	Autumn-1 (prior to full LGB)	Spring-1 (prior to full LGB)	Summer-1 (prior to full LGB)
	LGB Resources Committee	Committee Chair	Autumn-2 (prior to full LGB)	Spring-2 (prior to full LGB)	Summer-2 (prior to full LGB)
	LGB Ethos & Community Committee	Committee Chair	Autumn-2 (prior to full LGB)	Spring-2 (prior to full LGB)	Summer-2 (prior to full LGB)
	HT Performance Management Panel meeting	Academies Group Executive Principal (AGEP)	By 21 October 2020 (review/objective setting)	1 March - 12 March 2021 (monitoring progress)	14 - 25 June 2021 (monitoring progress)
	Full Local Governing Body	Chair of Governors	5 -21 October 2020 (annual administration) 30 November - 18 December 2020	25 January - 12 February 2021 8 - 26 March 2021	10 -28 May 2021 7-21 July 2021 (to review SATs results)
Leadership level	Academy Improvement Review	Head Teacher, Chair, AGEP, Academies Improvement Director, Trustee	23 November – 11 December 2020	1 - 26 March 2021	21 June - 9 July 2020
DNEAT Board level	DNEAT Standards and Strategic Development Committee	DNEAT Trustees, AGEPs, Academies Improvement Director	21 September 2020	18 January 2021	26 April 2021
	DNEAT Personnel Committee	DNEAT Trustees	16 November 2020 (HTPM) 7 December 2020	15 March 2021	7 June 2021
	DNEAT Finance, Audit and Resources Committee	DNEAT Trustees	28 September 2020 30 November 2020 (ARFS)	8 February 2021	28 June 2021
	DNEAT Board Meeting	DNEAT Board of Trustees	9 October 2020 18 December 2020	26 March 2021	16 July 2021
	DNEAT AGM	DNEAT Members	-	-	12 April 2021
Trust	Forum	Chairs and Heads	14 October 2020, 09.00 – 16.00	3 February 2021. 09.00 – 16.00	20 May 2021, 09.00 – 16.00
	Briefing	Clerks and Chairs	16 September 2020, 16.00 – 18.00	n/a	22 April 2021, 16.00 – 18.00
	Headteachers' Regional Alliance	Headteachers and AGEPs	By 6 November 2020	By 22 February 2021	By 21 July 2021